

To ENTER/EDIT/PAY Your Level 8,9,10 Gymnast As A Junior Elite/Junior Optional for the 2020 USA Gymnastics North Carolina Men's State Championships as there is a \$25.00 Added <u>Fee for JE</u>

To enter and pay for the Junior Elite for USA Gymnastics NC State Championships it is a 2-step process:

- 1. In the MeetMaker registration screen for the level 8,9,10 gymnast entering the meet select the division that the gymnast will compete in for the cup (it is a drop-down list) leave all other levels BLANK. You will then finish the meet registration, pay and get a confirmation number
- 2. Pay for the Junior Elite gymnast:
 - You will need to have a FIRST and LAST NAME in your MeetMaker account profile i. Click MY GYM/MY ACCOUNT enter a FIRST and LAST NAME then save
 - Click MY MEETS then ADD REGISTRATION for the NC State Meet 2020
 - Click the [Click to Pay for "JE Athlete Charge"] button
 - Check the box for the JE level(s) you have selected gymnast for on the registration screen
 - Select the number of gymnasts that are JE at that level
 - Click the [Continue] button
 - Enter Payment and SUMMIT, you will receive a separate confirmation number for the Payment

IF YOU HAVE ALREADY ENTER THIS MEET then edit your registration (see below) to show the correct levels then enter payment (step 2)

Change General Info in a Gymnast Registration (<u>Clothing Size, Notes and Team Member</u> <u>Status)</u>

- 1. Click "MY GYM" then "MY MEETS"
- 2. Click "VIEW REGISTRATIONS" in the line of the meet you need to edit the registration
- 3. Click the "VIEW" button for the CONFIRMATION you need to edit
- 4. To edit the additional registration information for a Gymnast, click THE WORD "EDIT"
- 5. Edit the information needed the click "SAVE"
- 6. Click "SAVE UPDATES" above the confirmation bar to complete the edit

Please email <u>support@meetmaker.com</u> for additional help.

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